



## Application Form

### (Document / Information / Data Requirement as per Appendix-II)

Facility Required (Corporate/Personal Loan)	
Amount (Rs. Crore)	
Purpose	
Tenor and Repayment	
Security	
Contact Person (Name, Designation, E-Mail and Mobile No.)	

**1. Particulars of the Company incl. brief history of the company and the unit:**

a) Name of the Applicant Company	
b) Promoters	
c) Constitution	
d) Sector	
e) Nature of business	
f) Registered/Corporate Office	
g) Year of incorporation	
h) Lead Lender	

**2. a. A brief paragraph on the Background/Activities of the borrower**

**b. A brief paragraph on the Background of Promoter**

**c. Details about end use of fund**

**d. A brief background of the Group Companies and their Financials**

**3. Stake of Institutions and Banks**

**(a) Term Loans**

(Rs. in crore)

Division	Name of Instt./ Banks	Amt. Sanc. (Year)	Intt. Rate %	Amt. Disb.	I. Amount O/s		Security created
					As on .....		
					Principal	Intt.	

**(b) Working Capital Loans**

(Rs. in crore)

Name of the Bank	Facilities Sanctioned		Margin/ Share (in %)	Drawing Power		Outstanding as on .....		Rate of Intt. (in %)
	Fund Based	Non Fund Based		Fund Based	Non Fund Based	Fund Based	Non Fund Based	

**(c) Repayment Schedule (During IFCI's tenure of Loan/Facility)**

(Rs. in crore)

Name of the Bank	FY 1	FY 2	FY 3	FY 4



**4. Capital Structure of Borrower (As on .....)** **(Rs. in crore)**

Share Capital	Authorised Capital	Issued, Subscribed & paid up
<b>Total</b>		

**(Rs. in crore)**

Particulars (Equity)	Amount	% holding
Promoters		
Banks and Insurance company		
FII's (*)		
Other corporate bodies		
Public		
Others		
<b>Total</b>		

Particulars (Preference)	Amount	% holding
Promoters		
Banks and Insurance cos.		
<b>Total</b>		

**(\*) Details of FIIs and Body Corporate**

**5. a. Details with regard to Directors (as on .....)**

Name	Age	Designation	PAN CARD No.	Promoter/Executive/I independent	Brief Background

**b. Details with regard to Management (as on .....)**

Name	Age	Designation	Function/Department	Brief Background

**6. Details and present status of major pending litigation's against the Company.**

**7. Note on compliance of statutory liabilities and outstanding dues, if any.**

**8. Past Working results and financial position** **(Rs. in crore)**

<b>WORKING RESULTS (for the year ended 31 March )</b>	<b>FY1</b>	<b>FY2</b>	<b>FY3</b>	<b>FY4</b>
Net Sales				
Gross Profit				
GP Margin (%)				
Depreciation				
Misc.Expences written off				
Financial charges				
Operating Profit/ (Loss)				
OP Margin (%)				



<b>WORKING RESULTS (for the year ended 31 March )</b>	<b>FY1</b>	<b>FY2</b>	<b>FY3</b>	<b>FY4</b>
Other Income				
PBT				
Tax				
PAT				
Net Profit margin (%)				
Gross Cash Accruals				
Total Dividend				
Dividend (%) on Equity				
Net cash Accruals				
<b>FINANCIAL POSITION (as on 31 March )</b>				
Gross Block				
Less: Depreciation				
Net Fixed Assets				
Capital W-I-P				
Secured Term Loans				
Unsecured Loans				
Investments				
Current Assets				
Current Liabilities				
Bank Borrowings				
<b>Net Worth</b>				
Equity capital				
Preference Share Capital				
Reserves				
Less: Misc. Exp. not W/off				
<b>Net Worth</b>				
Debt Equity Ratio				
Current Ratio				
FACR				

**9. Projected Profitability projections, funds flow and balance sheet for the company along with assumptions. All assumptions need to be explained and supported with the help of relevant documents.**

**Please furnish excel sheet with links and summary of assumptions.**

**10. Security :**

- a) Tangible Security – Please mention property details (Land Area in acre/sq mtr, nearby landmarks, construction/buildings, land use etc.)
- b) If the security is by way of pledge of listed shares then
  - A brief paragraph on the background/activities of the share pledgor.
  - Certificate from Chartered Accountant that the Credit record of the company whose shares are being pledged is satisfactory and there are no defaults as on ..... for both term loans and working capital.
  - The trading Volume of the share per day and the number of days required to recovery the loan amount.
- c) Pledge of shares of both listed and unlisted Companies
- d) Personal properties of promoters/their relatives/group companies of the assisted concerns (excluding vacant land)
- e) Corporate Guarantee
- f) Personal guarantee



- g) Escrow of receivables of borrower company/group company/project specific receivables
- h) Assignment of Project Documents/Insurance Policies / Contract Claims and any other claims from Suppliers of Equipment, etc.
- i) Land
- j) Legally Binding Comfort Letter from Group Company
- k) Lien on Fixed Deposit Receipts (FDRs) pertaining to Term Deposits with Scheduled Commercial Banks
- l) Security Deposit with IFCI
- m) Post Dated Cheques (PDCs)

**11. Risk adjusted return matrix**

<b>Internal Credit Risk Rating (Borrower &amp; Security)</b>	<b>Rate of Interest (annualized)</b>	<b>Front End Fee (on sanctioned amount)</b>
CR 1	BR + [0.25% - 0.75%]	0.25% - 0.50%
CR 2	BR + [0.50% - 1.00%]	0.50% - 0.75%
CR 3	BR + [1.00% - 1.75%]	0.75% - 1.00%
CR 4	BR + [1.75% - 2.00%]	1.00% - 1.50%
CR 5	BR + [2.00% - 2.50%]	1.50% - 2.00%
CR 6	BR + [2.25% - 3.00%]	2.00% - 2.50%

*However, where there are some risk perceptions which cannot be quantified, IFCI Venture reserves the right to change the interest rate accordingly. The rate of Interest shall be annualized rates so that the borrower is aware of the exact rates that would be charged.*

**Note:**

- **All the data in the application form needs to be the latest information available with the company.**

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**Appendix-II**

**INFORMATION/DATA/DOCUMENT REQUIREMENT WITH APPLICATION**

<b>S.N</b>	<b>Requirement</b>	<b>Check Box</b>
01	External credit rating - Long term debt; agency, rating, date, amount Rs. Cr	
02	External credit rating - Short term debt; agency, rating, date, amount Rs. Cr	
03	Restructuring/Re-schedulement/Deferment/Relief and Concessions availed by the company/Group concern in the past, if any	
04	Audited financial results of borrower concern as well as company whose shares are proposed to be pledged – Last Three Years and quarters	
05	Audited financial results of the company whose shares are proposed to be pledged (Applicable if shares are offered as security) - – Last Three Years and quarters	
06	Terms of unsecured loans, if any	
07	FC debt if any including ECBs, FCCBs etc. along with detailed terms, if any	
08	Convertible debt contracted by the company along with terms, if any	
09	Contingent liabilities (if any), details	
10	Arrears in Statutory Payments (if any) Income tax, sales tax, service tax, PF, ESI, others	
11	Name, address and contact details of bankers and lenders along with details of debt sanctioned, disbursed, O/s, rate of interest, security, year-wise repayment schedule - principal and interest, and overdues (amount and since when), if any	
12	Bankers' feedback on company's/ group concerns accounts	

**SECURITY RELATED DOCUMENTS**

<b>S.N</b>	<b>Requirement</b>	<b>Check Box</b>
01	Latest Valuation reports (date, distress valuation, agency) of assets, ownership documents, unencumbered, right to transfer, mutation, land use, marketability, access rights, etc.	
02	PAN Card, proof of address and network details of proposed Guarantors in IFCI format ( <b>Annexure-1</b> ) duly certified by CA firm	
03	Last 3 year IT/Wealth tax returns of personal guarantors certified by a CA firm	
04	Details of guarantees extended by Corporate Guarantor	
05	Network details and external rating of corporate guarantor	

**PROJECT RELATED DOCUMENTS**

<b>S.N</b>	<b>Requirement</b>	<b>Check Box</b>
01	Copies of the DPRs which would have been prepared by the project Consultants to examine and satisfy on the technical/commercial viability of the projects.	



S.N	Requirement	Check Box
02	Present order book positions, past track record and capability of the contractors appointed to carry out various works, to meet their delivery commitments in a timely manner.	
03	Periodic progress reports on project implementation and status of pending clearances. During project implementation, reports/documents to assess project progress vis-a-vis the initial cost and time estimates and to determine the effect of variations from schedule on the project cost.	
04	Comparison of capital cost as also the variable costs with other similar projects to assess competitiveness.	
05	Latest 2 reports of lenders' as well as Owner's Engineer, if any	
06	Copy of Environmental Impact Assessment Study, if any, to understand any environment related issues/concerns and the mitigants which may have been put in place to tackle these concerns may be assessed.	
07	Requirement of land for the project and status of its acquisition	
08	Appropriate and adequacy of insurance for all assets and third party damages, during project execution phases, if any.	

#### **OTHER DOCUMENTS**

S.N	Requirement	Check Box
01	Names of the promoters, directors and their associate concerns are not appearing in the RBI caution/willful defaulter/CIBIL list.	
02	List of Board of Directors with age, brief background, DIN No., PAN No., correspondence address and mobile number	
03	Details of any outstanding litigations against the company/group concerns/promoters/management and its impact on company's performance.	
04	Compliance with regulatory prescriptions - Details of any past/ongoing investigations by statutory/regulatory agencies against the company/group concerns/promoters/management and its impact on company's performance.	
05	MoA & AoA provides for proposed borrowing	
06	Details of project, sell side, buy side agreements entered into by the company, if any	
07	Clearances/approvals reqd by the company and current status thereof	
08	Land acquisition, if any and status thereof	
09	Name, address and contact details of Consultants/LiE/technical collaborators, TEV, etc, if any, along with ToR and copies of their latest 2 reports.	
10	Major raw materials reqd., source, quantity, quality, pricing, FC, firm/long term contracts	
11	Requirement of utilities and status thereof	



<b>S.N</b>	<b>Requirement</b>	<b>Check Box</b>
12	Effluent treatment and environment protection	
13	Names and creditworthiness of major customers along with payment security mechanism and availability of long term contracts	
14	IFCI exposure to the individual borrower/Group/industry incl. proposed exposure and compliance with In-house/RBI exposure norms	
15	Insurance of assets available and valid up to	
16	Current developments, if any	



**Annexure-II**

**Networth Statement Form**  
**Networth of Mr./Mrs. \_\_\_\_\_ (as on \_\_\_\_\_),**  
**Promoter/Director/MD/Gurantor of M/s. \_\_\_\_\_**

**A. Investment in immovable property:**

(including construction / investment activity yet to be completed)

S. No.	Details of location of property Including Extent (As per Revenue & Municipal records, Postal Address)	Type of Property *	If in joint names with others (indicate names)	Date of acquisition	Built-up area (in sq.ft./sq. mt) @	Cost (Rs. in lakh)	Market Value (Rs. in lakh) @
<b>Total</b>							

\*Indicate type as Residential/ Industrial / Agricultural / Commercial/ Others (please specify).

@If jointly owned with others, only relevant share to be taken for value.

**Note: In case of encumbrance in any of the properties, details of the same should be given.**

**B. Investment in Shares / Debentures / Capital / Securities / Bonds / Mutual Funds / Fixed Deposits (FD), etc.:**

S. No.	Name of the Company / concern / Bank	Name, ID and address of DP, Bank	Investment Type /(listed/unlisted) /Physical form/ Demat	No. of units	Cost (Rs. in lakh)	Market Value (Rs. in lakh)
Associate / Sister / Group concern						
<b>Sub-Total</b>						
Others						
<b>Sub-Total</b>						
<b>Total</b>						

**Note: In case of encumbrance in any of the investments/FDs, details of the same should be given.**

**C. Loan and Advances (Extended):**

S. No.	Name of the Company / concern	Loan type	Tenor of loan	Amount (Rs. in lakh)
Associate / Sister / Group concern				
<b>Sub-Total</b>				
Others				
<b>Sub-Total</b>				
<b>Total</b>				

**D. Other Assets(including Gold, Jewellery, Vehicles, etc.):**

S. No.	Details	Amount (Rs. in lakh)	Long term / Short Term
<b>Total</b>			



